General Job Description for Inspector Role

The inspection team will assess the quality of educational provision using the United Arab Emiratis UAE nationally agreed criteria-based frameworks as a basis for making judgments on the evidence they collect of observed practice in the schools

Job Responsibilities:

- Lead or participate as a team inspector in adherence with the UAE framework and guidelines
- To share and develop a comprehensive knowledge of the inspection framework to guide and gather a range of evidence to support judgments
- Prepare a pre-inspection briefing for area of responsibility which includes analysis of previous inspection report, assessment data and the school's SEF
- Analyse all data related to area of responsibility including work scrutiny, internal and external assessments.
- Follow the code of conduct at all times
- Inspect and collect valid evidence on the assigned performance indicators.
- Share expertise and information on specialist area and curriculum.
- Provide up to date information to team on specialist curriculum area.
- Ensure judgments match the evidence recorded within specialist areas.
- Contribute to inspection team meetings on all performance indicators as required.
- Train and support colleagues and implement the vision of DSIB.
- Provide well-written sections for the report that meet DSIB's criteria for writing.
- Provide flexible support to the team and ensure there is sufficient evidence to judge all performance indicators.
- If necessary, contribute towards resolution of any complaint or concern made by the school.
- Act as a mentor, as and when required, to new inspectors.

Required knowledge, skills and attitudes:

- Broad and current knowledge of inspection/accreditations and how they apply within the Dubai context.

- A sound understanding of the issues relating to school improvement, enhancing learning and the raising of standards in relation to all students, including those with special educational needs
- Up-to-date knowledge of special education needs issues in schools and an understanding of best international practice in relation to inclusion, children's rights and UAE law
- Understanding of the religious and cultural sensitivities surrounding work in the middle east
- Understanding of the international best practice in area of specialism and in school improvement and effectiveness
- Ability to analyse data and think critically about all evidence and information provided by the school related to data and assessment information.
- Ability to write evaluative paragraphs, within a short timeframe and follow specific criteria using appropriate language.
- Well-developed IT skills with an ability to record detailed and supportive evidence which matches the judgments recorded.
- Good interpersonal skills and ability to form positive relationships and interaction with all stakeholder groups
- Ability to make clear and well organised presentations to groups of key stakeholders