

Executive Council Resolution No. (47) of 2014
Concerning Payment by Instalments of Fines Payable to
Government Entities in the Emirate of Dubai¹

We, Hamdan bin Mohammed bin Rashid Al Maktoum, Crown Prince of Dubai, Chairman of the Executive Council,

After perusal of:

Law No. (5) of 1995 Establishing the Department of Finance;

Law No. (7) of 1995 Concerning the Financial Regulations of Government Departments in the Emirate of Dubai and its Implementing Bylaw;

Law No. (6) of 1997 Concerning Contracts of Government Departments in the Emirate of Dubai and its amendments;

Law No. (3) of 2003 Establishing the Executive Council of the Emirate of Dubai;

Law No. (4) of 2005 Imposing the Knowledge Dirham Fee and its amendments;

Law No. (14) of 2009 Concerning the Pricing of Government Services in the Emirate of Dubai and its amendments;

Law No. (35) of 2009 Concerning Management of the Public Funds of the Government of Dubai and its amendments; and

Executive Council Resolution No. (40) of 2011 Concerning Payment by Instalments of Traffic Fines in the Emirate of Dubai,

Do hereby issue this Resolution.

Definitions

Article (1)

The following words and expressions, wherever mentioned in this Resolution, will have the meaning indicated opposite each of them unless the context implies otherwise:

Emirate: The Emirate of Dubai.

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¹*Every effort has been made to produce an accurate and complete English version of this legislation. However, for the purpose of its interpretation and application, reference must be made to the original Arabic text. In case of conflict the Arabic text will prevail.*

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DOF:	The Department of Finance.
Government Entity:	Any of the Government departments, public agencies and corporations, councils, authorities, and any other Government entity which is subject to the general budget of the Government of Dubai.
Director General:	The director general of a Government Entity, including any executive director/ chief executive officer or secretary general of any Government Entity, or an officer in a similar position.
Person:	A natural or legal person.
Fine:	A specific amount of money imposed on a Person as a penalty for committing an act contrary to the legislation in force in the Emirate, or for breaching a contract he entered into. This amount is collected by a Government Entity, and does not include fines imposed by court judgements.

Payment of Fines by Instalments

Article (2)

A Director General or his authorised representative may, upon a request by the Person by whom the Fine is payable, authorise the payment of a Fine by instalments. Reasons for inability to settle the amount of the imposed Fine must be stated in such request. A request will be determined in accordance with the conditions and procedures stipulated in this Resolution and the resolutions issued in pursuance hereof.

Requirements for Payment of Fines by Instalments

Article (3)

- a. Payment of Fines by Instalments is subject to the following requirements:
1. The amount of Fines must not be less than five thousand Dirhams (AED 5,000.00) for a natural person, or less than twenty thousand Dirhams (AED 20,000.00) for a legal person.
 2. The time frame for payment by instalments must not exceed one (1) year starting from the date determined by the Government Entity. A Director General or his representative may extend this time frame for up to one (1) additional year where the amount of Fines exceeds thirty thousand Dirhams (AED 30,000.00) for a natural person, or two hundred and fifty thousand Dirhams (AED 250,000.00) for a legal person.
 3. The requesting party must settle at least twenty five percent (25%) of the total amount of Fines at the time his request is approved.

4. Payment of instalments must be made in cash or by any other banking method determined by DOF.
 5. The interval between any two (2) instalments may not exceed three (3) months.
- b. A Director General may, where required, vary any of the amounts and time frames referred to in paragraphs (a)(1), (a)(2), and (a)(3) of this Article.

Procedure for Payment of Fines by Instalments

Article (4)

A request for payment of Fines by instalments will be submitted in accordance with the procedures, and on the relevant forms approved by the Government Entity, and must be accompanied with the supporting documents required by such entity.

Deferral of Instalments

Article (5)

A Director General or his authorised representative may, upon a request by a Person who is issued an approval to pay Fines by instalments, defer the instalments payable by such a Person provided that he settles the deferred instalments within the time frame determined by the Director General.

Payment of Fees

Article (6)

In return for approving instalments and providing the services stipulated in this Resolution, a Government Entity will collect the fees stated in the attached Schedule. Proceeds of such fees will be paid to the Public Treasury of the Government of Dubai.

Default in Payment of Instalments

Article (7)

A Person who is issued an approval to pay Fines by instalments but defaults, without a reason acceptable to the Director General or his authorised representative, in payment of any instalment will be subject to the following actions:

1. mandatory settlement of all remaining instalments in a single payment through any approved method of securing payment of instalments; and
2. deprivation from requesting payment by instalments of the Fines imposed on him for a period of two (2) consecutive years starting from the date on which a Person defaults in paying any instalment payable in accordance with this Resolution.

**Grievance
Article (8)**

Any affected party may submit a written grievance to the Director General against the decisions, procedures, and measures taken against him under this Resolution within thirty (30) days of being notified of the contested decision, procedure, or measure. The grievance will be determined, within thirty (30) days from the date of its submission, by a committee formed by the Director General for this purpose, and the decision on the grievance will be final.

**Issuing Implementing Resolutions
Article (9)**

The Director General of DOF will issue the resolutions required for the implementation of this Resolution.

**Repeals
Article (10)**

The above-mentioned Executive Council Resolution No. (40) of 2011 is hereby repealed. Any provision in any other legislation will also be repealed to the extent that it contradicts the provisions of this Resolution.

**Publication and Commencement
Article (11)**

This Resolution will be published in the Official Gazette and will come into force on the day on which it is published.

**Hamdan bin Mohammed bin Rashid Al Maktoum
Crown Prince of Dubai
Chairman of the Executive Council**

Issued in Dubai on 7 December 2014
Corresponding to 15 Safar 1436 A.H.

Schedule

Fees

SN	Description	Fee
1	Approval of a Fine instalment plan for a natural person	AED 50.00 for each of the first four (4) instalments, and AED 75.00 for any subsequent instalment
2	Approval of a Fine instalment plan for a legal person	AED 150.00 for each of the first four (4) instalments, and AED 300.00 for any subsequent instalment
3	Deferral of payment of instalments for a natural person	AED 100.00 per deferred instalment
4	Deferral of payment of instalments for a legal person	AED 200.00 per deferred instalment
5	Cheque replacement in other than instalment deferral	AED 100.00 per cheque

